

1. Student Obligations

- 1.1 Shall perform their placement duties to the best of their ability and comply with all reasonable directions of the host employer and its employees;
- 1.2 Advise that they are aware of their rights and responsibilities for work placement;
- 1.3 On any occasion where they become ill or injured while on placement, consents to receiving such medical treatment (including the administration of an anaesthetic) as may be deemed necessary by a qualified medical practitioner.
- 1.4 The student is responsible for their own personal conduct and attitude whilst participating in a Work Based Learning activity and must continue to observe all relevant College policies and behavioural expectations.

2. Parent/Guardian Consent

- 2.1 Consents to the student undertaking work placement;
- 2.2 On any occasion where they become ill or injured while on work placement, consents to receiving such medical treatment (including the administration of an anaesthetic) as may be deemed necessary by a qualified medical practitioner.
- 2.3 Confirms all transport arrangements to and from work experience will be organised.
- 2.4 Consents to the student to travel in a work vehicle as part of their placement.
A parent/carer may, at any time, revoke their consent for the workplace host employer or workplace supervisor to provide transportation for their student, provided this is done in writing to the Principal.
- 2.5 Consents to the student being unsupervised if necessary (i.e. meal times).
- 2.6 Consents to the student working with an organisation/individuals that do not have their WWVP Registration if in a non-regulated industry.

3. Employer Obligations

- 3.1 Agrees to supervise and train the student for the purposes of work placement;
- 3.2 Ensure students are shown how to safely operate all equipment to be used and relevant safe practices are followed.
- 3.3 Agrees to act in accordance with its workplace responsibilities, including those set in the Workplace Health and Safety, Equal Opportunity and Anti-Discrimination Acts.
- 3.4 All Plant, substance, structure is safe to operate per Section 19 of the *WHS Act 2012*.
- 3.5 Agrees to an induction to the work place/site on or before the first day of placement (an induction example package will be made available to follow).

4. School Obligations

- 4.1 Advises that the student is prepared for the workplace in accordance with the curriculum/syllabus requirements.
- 4.2 Agrees to support the work placement according to the model approach set in the MacKillop Catholic College Policies and Procedures Handbook.

5. Displacement of Employees

- 5.1 No employee currently engaged in the workplace will be displaced or have hours reduced because of the student participating in work placement.

6. Variation/Cancellation

- 6.1 This agreement may be varied or amended by further agreement in writing by the school, union, employer and student.
- 6.2 May be terminated at any time by the school, union or the employer by giving notice in writing to the employer, school provider or the union.



MacKillop

CATHOLIC COLLEGE

7. Payment

- 7.1 Where the work placement is part of the MacKillop College program, no payment may be made to the student.