

BACKTO SCHOOL GUIDE

Our '2025 Back to School Guide' aims to assist families to seamlessly begin the new school year at MacKillop Catholic College.

We hold high expectations for our students and community in 2025 and we thank you for your commitment to the College.

Any queries regarding the information in this booklet can be sent to <u>enquiries@mackillop.tas.edu.au</u>



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The 2025 school year is one of growth, opportunity, and success for all our students.

Mr Brendan Gill PRINCIPAL

Dear Parents and Caregivers

We are excited to share a **host of positive changes for the 2025** school year that will enhance both the academic and extracurricular experiences of our students. Across the school, we are expanding our curriculum with new subjects, including VET Animal Care, Certificate 2 in Digital Technologies, and Certificate 2 in Tourism, alongside a range of new TASC courses like Ancient History and Australia in Asia and the Pacific. We are also introducing exciting opportunities such as the University Connections Program in Object Design, Sport and Recreation Management, and a MacKillop Construction Skill Set program with the Tasmanian Building Group Apprenticeship Scheme. In addition, Year 10 students will benefit from the introduction of an explicit study skills course to better prepare them for Years 11 and 12, while Year 8 students will enjoy a more flexible and enriched curriculum with subjects like Textiles and Digital Art (Media), as well as more choice in their learning journey.

To further support our students, we are **investing in new pathways**, including a Senior School trip to New Zealand and an exciting sports facility upgrade, which will include new cricket nets, AFL goal posts, extra basketball courts (3v3) and handball courts. We are also **enhancing student support** with the employment of a full-time study supervisor and sports coordinator, as well as continuing to foster a positive and inclusive environment through our Positive Behaviour Protocols and authentic student leadership opportunities. We are committed to ensuring the 2025 school year is one of growth, opportunity, and success for all our students.



The College **continues to responsibly manage expenditure** so to minimise and fairly charge fees. For 2025 the College general tuition fees are increasing by 5%. Catholic Education Tasmania has approved the addition of a capital contribution fee per family as consistent across the system. Due to the increasing costs associated with the significant activities undertaken in Outdoor Education we have had to re-introduce the levy for these elective subjects. Similarly with the increasing costs associated with certifying VET qualifications we have added a flat fee for these programs. We have removed the Bible levy. Other fees and levies remain unchanged.

To say we are looking forward to 2025 would be an understatement! Have an enjoyable, restful and safe Christmas and holiday, we look forward to seeing you at MacKillop in 2025.

Mr Brendan Gill PRINCIPAL









### Schedule of Fees 2025

Capital Contribution	\$310.00 per family per year	
<b>Tuition fees</b> Years 7 – 12	\$5075.00 per student per year	
<b>Tuition levies</b> Learning Resource Outdoor Education Year 9 Years 10 -12	\$150.00 per student per year \$250.00 per student in Year 9 Elective \$500.00 per student in Year 10 -12 Elective	
Other Fees and Charges IT Equipment and Support VET Qual. Contribution	\$630.00 per student per year \$500.00 per student per year	
Interest on overdue fees	10.00% per annum where applicable	
Uniform costs	See website	
Co-curricular costs invoiced separately		
The minimum cost of enrolling one child in Year 7 for one year is \$6,165.00.		

#### **EXTRA-CURRICULAR ACTIVITIES**

Reasonable costs, levies or other charges as determined by the College from time to time for extra-curricular activities. Invoiced separately and payable in the amount and on the date set by the College's invoice.

#### PURCHASES

The College's advertised purchase price or, if no purchase price is advertised, the College's cost or price determined by it. Invoiced separately and payable in the amount and on the date set by the College's invoice.

#### Fee Assistance

Fee assistance is available for families experiencing financial difficulty.

If you would like someone from the school to contact you regarding fee assistance please indicate in the section of the Payment Arrangement Form when completing and return to the College.

#### **Invoice Terms**

#### EQUIPMENT OR OTHER SCHOOL PROPERTY

The actual procurement, repair or replacement cost incurred or to be incurred by the College. Invoiced separately and payable in the amount and on the date set by the College's invoice.

#### **Family Discount**

A family discount can be claimed by families with multiple children at Tasmanian Catholic schools or colleges, in accordance with the Catholic Education Commission Tasmania School Fees Assistance Policy. The discount rate is:

3 children	10% discount on tuition fees for each child
4 children	20% discount on tuition fees for each child
5+ children	30% discount on tuition fees for each child

If claiming the family discount, please provide details of siblings at Tasmanian Catholic schools or colleges other than MacKillop Catholic College, please indicate where indicated on the Payment Arrangement Form when completing and return to the College. Enrolments may be verified with the named school or college. Invoices will be issued to you at the commencement of the new school year. Full payment is due 30 days from the date of the invoice, unless you have made alternative payment arrangements using the Payment Arrangement Form.

Please note, even if you have previously entered into a payment arrangement in past years a new Master Payment Arrangement Form and Credit Card or Direct Debit authority **must be completed each year**.

Also note that any payment arrangement entered into is purely administrative. Notwithstanding the amount invoiced, in the event of default on payment arrangements the total amount outstanding will become immediately due. The school reserves its right to take steps to recover payment in full.





### Fees and Levies

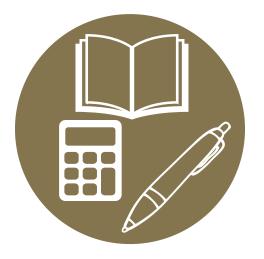
There are three Fee and Levy forms attached to this email as described below.

Master Payment Arrangement Form together with either a,

- Direct Debit Request Form
- Credit Card Request Form

Relevant forms need to be printed, completed and returned to the College by email to finance@mackillop.tas.edu.au by Friday 17 January 2025.

If you have any queries regarding any of the above documents, or if you require further assistance, please contact the College Business Office on (03) 6245 0099.



# Booklists

Office National Hobart is the recommended supplier of our booklist supplies.

Each Year group has its own Booklist. Booklist ordering instructions and all Year group Booklists are included as an email attachment to this guide.

For existing students, subjects will be sent out by 20 December 2024.

Any queries can be sent to <u>enquiries@mackillop.tas.edu.au</u>



### Term Dates

MacKillop Catholic College operates on four school Terms per calendar year. Term dates for students are set by Catholic Education Tasmania.

#### TERM 1

Term 1 ResumesFriday 7 February 2025Years 7, 11, 12 and Year 10 Peer Support Leaders (normal College hours)<br/>New students in Years 8, 9 and 10 (11:00am - 12:45pm)Term 1 ResumesTuesday 11 February 2025<br/>Years 8, 9 and 10 (normal College hours)Term 1 ConcludesThursday 10 April 2025

Easter (Good Friday) | Friday 18 April 2025 Easter (Easter Monday) | Monday 21 April 2025 Easter (Easter Tuesday) | Tuesday 22 April 2025

#### TERM 2

Term 2 Resumes | Tuesday 29 April 2025 Term 2 Concludes | Friday 4 July 2025

#### TERM 3

Term 3 Resumes | Tuesday 22 July 2025 Term Three Concludes | Friday 26 September 2025

TERM 4 Term 4 Resumes | Tuesday 14 October 2025 Term 4 Concludes | Thursday 18 December 2025

### Important Dates

#### YEAR 7 CAMPS

**Group 1** - Thursday 20 - Friday 21 February 2025 Tenison, Fitzroy and Penola Houses **Group 2** - Monday 24 - Tuesday 25 February 2025 Waterford, Rice and Sion Houses

ATHLETICS CARNIVAL Wednesday 26 February 2025

**CROSS COUNTRY CARNIVAL** Wednesday 30 April 2025 Back up day - Friday 2 May 2025

SWIMMING CARNIVAL Tuesday 12 August 2025

Dates for other school events, excursions and activities will be communicated to families via our communication outlets ahead of time.







## Staff List

LEADERSHIP POSITIONS		
Principal	Mr Brendan Gill	bgill@mackillop.tas.edu.au
Deputy Principal: Learning and Teaching	Mrs Alanna Stretton	astretton@mackillop.tas.edu.au
Deputy Principal: Wellbeing	Mr Andrew Pritchard	apritchard@mackillop.tas.edu.au
Director of Catholic Identity and Ministry	Mr Lachlan Marsh	Imarsh@mackillop.tas.edu.au
Director of Pastoral Care	Miss Kim Rowlands	krowlands@mackillop.tas.edu.au
Director of Curriculum and Pedagogy	Ms Frankie Flanagan	fflanagan@mackillop.tas.edu.au
Director of Academic Administration	Mr Rob Zehmeister	rzehmeister@mackillop.tas.edu.au
Director of Learning Enhancement	Mr Izaac Feery	ifeery@mackillop.tas.edu.au
Director of Community and Events	Mr James Hickey	j <u>hickey@mackillop.tas.edu.au</u>
Digital Learning Co-ordinator	Mr Fred O'Leary	foleary@mackillop.tas.edu.au
HOUSE LEADERS		
Head of House: Rice	Ms Sarah Stockwin	sstockwin@mackillop.tas.edu.au
Head of House: Waterford	Miss Laura Negri	Inegri@mackillop.tas.edu.au
Head of House: Penola	Mr Jamie Di-Ienno	j <u>diienno@mackillop.tas.edu.au</u>
Head of House: Tenison	Miss Cathy Allen	callen@mackillop.tas.edu.au_
Head of House: Fitzroy	Mr Nathan Duggan	nduggan@mackillop.tas.edu.au
Head of House: Sion	Mr Christopher Nettlefold-Roberts	cnettlefold@mackillop.tas.edu.au
HEADS OF LEARNING		
Head of Learning: Religious Education	Mrs Catherine Sandric	csandric@mackillop.tas.edu.au
Head of Learning: Mathematics (Acting)	Mr Jeremy Scott	jscott@mackillop.tas.edu.au
Head of Learning: Vocational Education (VET)	Mrs Sue Howard	showard@mackillop.tas.edu.au
Head of Learning: Science	Mr Liam Cooke	lcooke@mackillop.tas.edu.au
Head of Learning: HaSS	Ms Jacinta Pearce	jpearce@mackillop.tas.edu.au
Head of Learning: English	Mrs Marree Webster	mwebster@mackillop.tas.edu.au
Head of Learning: Health and Physical Education	Mr Justin O'Brien	jobrien@mackillop.tas.edu.au
Head of Learning: Technology	Mrs Lenna Green	lgreen@mackillop.tas.edu.au

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Head of Learning: Japanese	Ms Catherine Sullivan	csullivan@mackillop.tas.edu.au
Head of Learning: The Arts	Mrs Sally Tew	stew@mackillop.tas.edu.au
PROGRAM LEADERS		
Program Leader: Dance	Mrs Rachel Williams	rwilliams@mackillop.tas.edu.au
Program Leader: Music	Mr Nicholas Courto	ncourto@mackillop.tas.edu.au
Program Leader: Drama	Mrs Anna Cato	acato@mackillop.tas.edu.au
TASC Liaison Officer	Liam Cooke	lcooke@mackillop.tas.edu.au
WELLBEING CONTACTS		
Student Wellbeing Officer	Miss Tracey Webster	twebster@mackillop.tas.edu.au
College Counsellor	Ms Diane Pitman	dpitman@mackillop.tas.edu.au
College Counsellor	Miss Tylisha Crawford	tcrawford@mackillop.tas.edu.au
Transition Coordinator	Jemima Robertson	jrobertson@mackillop.tas.edu.au
Sports and Camp Coordinator	Mrs Amanda Capaci	acapaci@mackillop.tas.edu.au
Careers Counsellor and Pathways Advisor	Miss Sarah Gurney	sgurney@mackillop.tas.edu.au
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#### Contact details for Bellerive-Lindisfarne Parish

Parish Priest: Rev Fr Mark Freeman Assistant Priest: Rev Fr Kasun Dananjaya

Parish Office: 2 Alma Street, Bellerive. PO Box 987, Rosny Park 7018. Phone: 6245 0501



### Uniforms

Our College uniform is a symbol of the pride we have in our College. The wearing of the uniform engenders a sense of belonging to enkindle enthusiasm, a sense of camaraderie and equity for all students. Our uniform is the face of the College to the general public and we encourage all students to wear it with pride.

At MacKillop students are required to have both a Formal Uniform and a Sports Uniform, as pictured.





Pictured above: An example of students in both formal and sports uniform which is reflective of their individual timetabling.

#### **Common Uniform Questions**

Black leggings. 🗙 Only **blue** leggings are acceptable.  $\checkmark$ 

Black runners or converse style shoes.  $\mathbf{X}$ The formal uniform requires formal shoes.

Wearing sports uniform on days when it is not required for curriculum purposes.  $\mathbf{X}$ 





#### Headwear - Hats, Caps and Beanies



When it is winter - Beanies are allowed outside. they should be the School Beanie and these can be purchased from the School Shop.

#### What to wear and when?

Pastoral Care Teachers identify the days when each student is eligible to wear Sports Uniform based on the timetable.

All other occasions students need to present to school in Formal Uniform.

If students need to be in Sports Uniform on another day a written notification via parents will be needed from home if there is a valid reason for not wearing Formal Uniform.

Please refer to the attached Code Of Personal Appearance (COPA) document for more information.



#### PERMAPLEAT UNIFORM SHOP CURRAJONG STREET MORNINGTON

Last Day of Trade for Term 4, 2024: Thursday 19 December, 2024: 12noon – 6:00pm

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Back to school 2025 - Uniform Shop Opening Hours Monday 20 January, 2025: CLOSED Tuesday 21 January, 2025: 9:00am – 5:00pm Thursday 23 January, 2025: 9:00am – 6:00pm Saturday 25 January, 2025: 9:00am - 1:00pm

Monday 27 January, 2025: Public Holiday - CLOSED Tuesday 28 January, 2025: 10:00am – 5:30pm Thursday 30 January, 2025: 9:00am – 6:00pm Saturday 1 February, 2025: 9:00am – 1:00pm

Monday 3 February, 2025: 9:30am – 5:00pm Tuesday 4 February, 2025: 10:00am – 5:30pm Thursday 6 February, 2025: 9:00am – 6:00pm Saturday 8 February, 2025: 9:00am - 12:00pm

Monday 10 February, 2025: Hobart Regatta Day – Closed Tuesday 11 February 2025: 11:00am - 5:30pm

Regular trading hours resume

### Information Communication Technology

MacKillop Catholic College provides a lease-to-own laptop model which ensures that all students have their own compatible and consistent device at the College and at home to facilitate learning.

This model enables the College to access the best bulk buy pricing and ongoing support on behalf of families. Rather than families having to purchase the device outright, the College model provides for families to 'lease' a machine over three years and then transfer ownership. New devices are provided to Year 7 and Year 10 students at the commencement of those years. Students joining the College partway through a year or 3-year cycle may be offered a second hand device for the interim period. Students leaving the college part way through a year/cycle will be able to retain their device through a 'buy-out' option and pay any additional years lease amounts.

MacKillop Catholic College is a **Microsoft Windows Operating** technology environment. As such, the College's ICT Committee recommended the continued use of the **Microsoft Surface Go** as the preferred device for students. Part of this decision included the comprehensive care program offered to the school by Microsoft. The plan includes:

#### Accidental Damage Coverage:

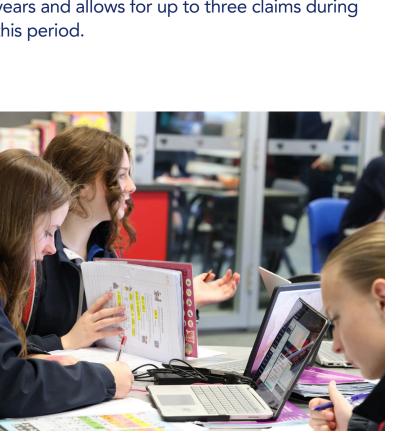
This covers incidents like drops, spills, and cracked screens, and Mechanical Breakdown Coverage: This includes failures due to defects in materials or workmanship.

Included in the IT Charge is the annual lease payments for the device, protective cover, Microsoft Complete care, full student access to all required software (including the Microsoft Office suite), JacPLUS (the College's online text and resources) and student and parent access to SEQTA (the College's student management system).

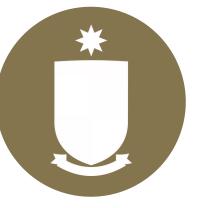
The College has an **ICT Acceptable Use Agreement** which students and parents/caregivers are required to sign at the commencement of each school year. This agreement outlines the student's responsibilities for the following:

- Care of their laptop and responsibility for any damages which may occur,
- Care of ICT facilities,

Microsoft Complete for Schools Premium is a protection plan tailored for educational institutions. It offers coverage for up to three years and allows for up to three claims during this period.



- Appropriate use of College ICT resources,
- Appropriate use of the Internet and Internet resources, and
- Account security including not sharing passwords or attempting to access other users' accounts.



## Houses

As an integral component of College spirit and College engagement MacKillop Catholic College Vertical Pastoral Care and House System strengthen students' welfare, learning and community values. Our House System builds relationships through charism, connections and communities of care so all are assisted in growing into the fullness of life.

Deeply rooted in our Catholic identity each House has been inspired by either the tradition of Mary of the Cross MacKillop or the charism of Blessed Edmund Rice.

Each student is allocated to one of six Houses which is their MacKillop family for the entirety of their educational journey.

Within each house, students are supported by a Head of House, a Pastoral Care Teacher and senior students who have added responsibility of guiding younger students.

Our six Houses are: Fitzroy, Penola, Rice, Sion, Tenison and Waterford

Your child's Pastoral Care Teacher is your first point of contact for ANY queries or concerns you may have regarding your child.

There will be an opportunity to meet your child's Pastoral Care Teacher and Head of House at the *Meet and Greet* on the 12 February 2025.



Cathy Allen callen@mackillop.tas.edu.au





Christopher Nettlefold-Roberts cnettlefold@mackillop.tas.edu.au



Jamie Di-lenno jdiienno@mackillop.tas.edu.au Nathan Duggan nduggan@mackillop.tas.edu.au





Sarah Stockwin sstockwin@mackillop.tas.edu.au





Laura Negri Inegri@mackillop.tas.edu.au





# Sports Opportunities

At MacKillop we pride ourselves in offering an extensive sports program for all abilities, skills and interests.

#### Term 1

7/8 Girls Volleyball (Mondays) 9/12 Girls Volleyball (Mondays) 9/10 Girls Soccer (Tuesdays) Senior Boys Basketball (Tuesdays) 7/8 Girls Soccer (Wednesdays) 9/10 Boys Basketball (Wednesdays) Senior Girls Basketball (Wednesdays) 7/8 Boys Basketball (Thursdays) 7/10 Girls Cricket (Thursdays) Southern/State SATIS Athletics Carnival College Athletics Carnival

#### Term 2

7/8 Girls Netball (Mondays) 7/10 Girls Hockey Div 2 (Mondays) 9/10 Girls Netball (Tuesdays) 7/8 Boys AFL (Wednesdays) 7/10 Boys Hockey Div 2 (Wednesdays) Senior Boys AFL (Wednesdays) Senior Girls AFL (Thursdays) Waterpolo (Fridays) Badminton (Fridays)

#### Term 3

Senior Girls Netball (Mondays) Senior Boys Soccer (Mondays) 7/8 Girls Basketball (Mondays) 9/10 Girls AFL (Tuesdays) 9/10 Boys AFL (Wednesdays) 9/10 Girls Basketball (Wednesdays) 7/8 Boys Soccer (Wednesdays) 9/10 Boys Soccer (Thursdays) Southern/State Southern High School Netball Championships Southern/State SATIS Swimming Carnival Tasmania School's Surf Championships College Swimming Carnival

#### Term 4

9/10 Boys Cricket (Mondays) 7/8 Boys & Girls Touch Football (Mondays) 7/8 Boys Cricket (Tuesdays) 9/10 Boys & Girls Touch Football (Wednesdays) 7/8 Girls AFL (Thursdays) 7/8 Boys Volleyball (Thursdays)

Southern/State High School Futsal Titles Schools Badminton Individual Championships Basketball Tasmania College Championships Southern SATIS/State Cross Country Carnival College Cross Country Carnival

9/10 Boys Volleyball (Thursdays) Rugby 7's (Fridays) Southern/State Touch Football Championships Southern/State Southern High School Basketball Championships Schools Triathlon Challenge









## Extra-curricular Opportunities

At MacKillop we are delighted to offer an extensive range of co-curricular opportunities to enable students to pursue and extend their interests.

#### **Ongoing Activities**

Chess Debating St Vincent de Paul (Vinnies) N5 Japanese Extension Program ESports Club Kaleidoscope Extension Program Mountain Biking Stitch and Sew Dungeons & Dragons Club Anime Club

#### **Creative Arts Performances**

Dance Eisteddfod Ember Arts Festival Fusion Showcase Drama Performances

#### **Music Ensembles**

Concert Band Wind Symphony Junior Band Jazz Band Choir

#### **Student Committees**

Academic Committee Sustainability Committee Mission Committee Sports Committee Wellbeing Committee Arts Committee

#### **Academic Competitions**

International Chemistry Quiz Ethics Olympiad Science and Engineering Challenge ICAS Australian Mathematics Competition Australian History Competition Australian Geography Competition Australian English Competition Frank MacDonald Memorial Philosothon DaVinci Decathlon

#### Travel

Senior Ski Trip Sunshine Coast Dance Eisteddfod

College Musical

Timor Immersion Japan Study Tour Japanese Exchange





### Absence How to report an Absence

The preferred method of reporting an absence from school is through our College SEQTA Engage App or through the SEQTA Engage parent web portal.

#### HOW IT WORKS

The Parent Notified Absences feature allows parents using the SEQTA Engage App to log absence notifications direct with the College on their mobile device. This can be through the SEQTA Engage App or through the SEQTA Engage parent web portal.

These absence notifications allow parents to notify the College when their child will be absent, whether it's for that day or a future date.

#### Within 'New Absence'

- The ability to submit a new notification of an absence from their mobile device without having to contact the College in any other way
- The ability to submit a notification of absence for today, or any date into the future. Submissions for dates in the past are not possible.

However, lodging a notification of an absence starting before the present moment but on Today's date is possible. For example, submitting an absence for the day, at 8:45am when the school day started at 8:00am, is possible.

A request can only be submitted for one child at a time. If parents/guardians have multiple children at the same SEQTA school, they will need to submit a new request for each child's absence.

- Recurring absences cannot be submitted with this feature.
- Parents must choose a Reason for the absence from the list provided.
- Parents have a Comment box in which additional information can be portrayed to the school.

Previously our method of absentee notification was by either email notification and the online form through the College website however this will be phased out from the commencement of 2025.

If the technology isn't working or is unavailable, parents/caregivers can contact the College Office on 03 6245 0099.







### Transport TO AND FROM SCHOOL



#### **CAR DROP OFF AND PICK-UP**

The College Office is located off Goondi Street, and we recommend this street as a drop-off and pick-up point. Driving through the driveway in front of the College Office is permissible but this is not a parking space. You may stop and collect a waiting student here. This is a one way thoroughfare.

Currajong Street is particularly busy during drop-off and pick-up times due to the presence of buses. We therefore request that families choose drop-off and pick-up points that are alternative to Currajong Street. Currajong Park is a good alternative. From 2025 the College will open a path from Currajong Park leading onto the oval.

The College car parks within the grounds via Currajong Street are for staff only.



#### **BUS INFORMATION**

Most students travel to the College by bus and services are available from most areas. Information is available on the College website.

Students who catch buses after school should line up in the designated area in groups according to which bus they catch. Students board buses only when directed to do so by teachers on duty.

We adhere to the Metro and Independent Travel Code of Conduct.

Metro: <u>Click here for more information</u> <u>about Metro's Conditions of Travel</u>

Download the Passenger Conduct Code for School Bus Services (PDF 3.9MB).





#### **MORNINGTON ROUNDABOUT**

This is a dangerous roundabout and we ask students not to attempt to cross it on foot for any reason.



#### **CYCLING / SCOOTER TO SCHOOL**

Students who cycle or scooter to school have a provision for the storage of their bike or scooter. Please park your bike at the rear of the College Reception in the undercover area. We remind students who choose to cycle or scooter to school to wear their helmets and follow all road rules.

The College is a high traffic area during peak drop off and pick up times.

#### **STUDENT VEHICLE PROTOCOL**

Year 11 and 12 students who have their licence and want to drive to and from school need to:

- 1. Attend a safety briefing
- 2. Complete associated paperwork
- 3. Display vehicle sticker

Our student vehicle protocol is located on our website.



**MORNING DUTY** Duty commences at the College at 8:15am.





### **Reporting Dates**

#### **REPORTING INFORMATION AND DATES**

MacKillop Catholic College provides students and parents with online feedback throughout the year via SEQTA to provide feedback on assignments and assessment tasks. Continuous online feedback provides parents with more immediate and focused information regarding their child's learning.

Formal Reports are provided at the end of Term 2 and the End of the Year.

- Friday 4 July 2025 Mid -Year Report released on SEQTA
- Friday 12 December 2025 End of Year Report released on SEQTA

### Family-Student-Teacher Conferences and Dates

Two Family-Student-Teacher Conferences are held

- Tuesday 6 May Family-Student-Teacher Conference from 4:00pm
- Tuesday 29 July Family-Student-Teacher Conference from 4:00pm

#### **BOOKING CONFERENCES**

Bookings for Conferences are made through SOBS. Families will receive a link for the SOBS booking system prior to Conferences to enable them to book appointment time slots online.





### Communications

#### **SEQTA ENGAGE APP**

SEQTA Engage app is the most important parent app at MacKillop College. SEQTA Engage is a parental portal which can be used to access assessment results, community notices and other important information. It is also the best way to report an absence. New families will receive their login information at the start of the year.

#### NEWSLETTER

A link to our newsletter is sent to you via SEQTA. The newsletter includes timely and interesting day to day College happenings, upcoming key dates and much more.

#### SOCIALS

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Please like or follow us on the MacKillop Facebook and Instagram pages.

#### **SPIRIT MAGAZINE**

This is our Bi-Annual MacKillop Magazine that features significant student and College experiences, opportunities and MacKillop Alumni. The Spirit Magazine aims to connect our past and present MacKillop families through shared stories.















### **Bell Times**

NORMAL DAY	FRIDAY WEEK B Normal Day bell times adjusted to accommodate assembly which is held on this day
<b>P1</b>   8:40am - 9:30am	<b>P1</b>   8:40am - 9:25am
P2   9:30am - 10:20am	<b>P2</b>   9:25am - 10:10am
<b>PASTORAL CARE</b> 10:25am - 10:40am	RECESS 10:10am - 10:30am
RECESS 10:40am - 11:00am	P3   10:35am - 11:20am

P3   11:05am - 11:55am	P4   11:20am - 12:05pm
P4   11:55am - 12:45pm	ASSEMBLY 12:10pm - 12:55pm
LUNCH 12:45pm - 1:25pm	LUNCH 12:55pm - 1:35pm
P5   1:30pm -2:20pm	P5   1:40pm - 2:25pm
P6  2:20pm - 3:10pm	P6   2:25pm - 3:10pm



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## **Mobile Phones**

### **MOBILE PHONE** OFF AND AWAY





Mobile Phones - leave your devices in your locker from 8:35am to 3:10pm



Smart Watches must be on Aeroplane mode



In 2025 students with earbuds during the day will be in breach of the Mobile Phone Policy. There is an exception if this is in class and permission is granted by the relevant teacher.



# Holiday Office Hours

The College Office closes on Friday 20 December 2024 and reopens Monday 6 January 2025 Hours 8:30am - 3:30pm

P | 03 6245 0099 E | enquiries@mackillop.tas.edu.au W | mackillop.tas.edu.au

You can find further information on our website that may assist you with your enquiry during the school holiday period.





# **YOUR CHECKLIST**

#### WHAT YOU NEED TO DO BEFORE THE START OF THE NEW SCHOOL YEAR

Download the SEQTA Engage App.

**Complete and return the 2025 Master Payment** Arrangement Form by Friday 17 January, and either your debit or credit card authority depending on your selection. Email to: finance@mackillop.tas.edu.au

Uniform is purchased in line with the College's **Code of Personal Appearance.** 

Purchase the required booklist for your child's year level.

Please complete and return the ICT Usage agreement by the start of the year to email: ictadmin@mackillop.tas.edu.au



Rest up over summer ready for a big 2025!









Attachments included in this email that are referred to in this Guide.

- Master Payment Arrangement Form
- Direct Debit Request
- Credit Card Request
- Booklists
- Back to School Ordering List
- Uniform Price List
- Code of Appearance Policy
- ICT Usage Agreement



We look forward to welcoming you in the new year. 





mackillop.tas.edu.au