



**2025 PAYMENT ARRANGEMENT FORM**  
**To be lodged by 17 January 2024**

**DEBTOR ACCOUNT NAME/Debtor No. (if known)**

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Name of each child at MacKillop Catholic College	Year

**PAYMENT IN FULL**

Families will be issued with an annual invoice at the commencement of the school year. **This invoice is due and payable in full 30 days after the date of issue.** If you are unable to provide payment in full within 30 days of invoice, please complete the section below.

Please note that any payment arrangement entered into is purely administrative. Notwithstanding the amount invoiced, **in the event of default on payment arrangements the total amount outstanding will become immediately due.** The school reserves its right to take steps to recover payment in full.

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**PAYMENT ARRANGEMENT (only complete this section if not paying in full by the due date)**

Where parents/guardians manage their finances separately from each other they may wish to split payment of fees between them by completing both sections below. However, most parents/guardians jointly pay fees and should only complete the Section 1 below.

This arrangement will remain in place only for the current year, unless or until a new payment arrangement is entered into. If your payment preferences or details change, you are responsible for updating this information. Please request a new payment arrangement form.

Completion of this section will not change the name on your debtor account, which has been established in accordance with signatories to the enrolment of the student.

**if both signatories to the enrolment are jointly paying the account, please complete section 1 below.**

**If each signatory to the enrolment wishes to pay a portion of the account, please complete separate forms and return. If your Tuition fee accounts are split each account holder will receive a copy of this form directly from the College.**

**Section 1 – Parent/guardian 1 (or both, if paying account jointly)**

- ☐ PARENTS/GUARDIANS PAYING JOINTLY
- ☐ PARENT/GUARDIAN 1
- ☐ OTHER (*please specify*) \_\_\_\_\_

Name/s: \_\_\_\_\_

Percentage to be paid: \_\_\_\_\_%

FREQUENCY	METHOD
<input type="checkbox"/> Weekly	<input type="checkbox"/> Direct Debit ( <i>please complete the CDF direct debit form</i> )
<input type="checkbox"/> Fortnightly	<input type="checkbox"/> BPAY ( <i>please refer to your statement/invoice for your biller code and reference number</i> )
<input type="checkbox"/> Monthly	<input type="checkbox"/> EFTPOS/Cash ( <i>please attend the school in person or via QKR app</i> )
	<input type="checkbox"/> Centrepay (account holder should contact Centrelink for advice)
<input type="checkbox"/> Monthly	<input type="checkbox"/> Credit/Debit Card ( <i>please complete the Credit Card Authority</i> )

**FAMILY DISCOUNT**

A family discount can be claimed by families with responsibility for fees for multiple children at one or more Tasmanian Catholic schools or colleges, in accordance with the Catholic Education Commission Tasmania School Fees Assistance Policy. The discount rate is:

- Three (3) children    10% discount on tuition fees for each child
- Four (4) children    20% discount on tuition fees for each child
- Five or more (5+) children 30% discount on tuition fees for each child

If claiming the family discount, please provide details of siblings at Tasmanian Catholic schools or colleges **other than** MacKillop Catholic College. Enrolment may be verified with the named school or college.

☐ We wish to claim the family discount

Sibling Name	Grade/Year	Catholic School/College

**FEE ASSISTANCE**

Fee assistance may be available for families experiencing financial difficulty.

Would you like someone from the school to contact you regarding financial hardship fee assistance?

☐ Yes                      ☐ No

Please note that any payment arrangement entered into is purely administrative. Notwithstanding the amount invoiced, **in the event of default on payment arrangements the total amount outstanding will become immediately due.** The school reserves its right to take steps to recover payment in full.

Only signatories to the enrolment can approve/agree to a payment arrangement. By signing this document each parent/guardian confirms their agreement to the arrangement outlined above. Separate copies of the form can be signed by each parent/guardian if convenient.

Parent/Guardian 1		Parent/Guardian 2	
Name: (please print)		Name: (please print)	
Signature:		Signature:	
Date:		Date:	