April, 2013

Dear Parent/Guardian

Welcome to our new style of report for Term 1 2013. This style of report is what we know as an interim report and is also being considered for use in Term 3 this year.

The interim report is primarily designed to give early indications as to whether a student is making the progress we would hope for in each subject and as to whether there may be a need for a conference to determine issues.

The main part of the report consists of a subject table with three indicators for each subject.

Please see actual report for explanation of ratings.

These indicators are:

**Working at Standard:**
At this stage of the year, this indicator shows whether a teacher considers a student is able to access learning opportunities as appropriate to the year level of the student. There are three possible ratings.

**Disposition:**
This indicator is essentially about the willingness of a student to engage with the learning opportunities provided. There are three possible ratings.

**Interview:**
This indicates whether or not the teacher believes that there may be a need for a conference (hopefully parent, teacher, and student) to determine whether there are issues and to start planning how any perceived issues can be usefully addressed. There are two possible ratings.

OPT: A teacher believes there are no major issues at this moment in time.

REQ: The teacher believes there are one or more potential issues which need to be resolved. Note that it is feasible for a teacher to observe that there is an issue even if that does not present with an ‘N’ in either of the other indicators.

In conclusion, we hope you find this style of report to be useful but are anxious to have your feedback as to format and style of the report together with your recommendations as to how we can improve it for the future.

With regards

Dr John Snell

**Director of Learning & Teaching**