Statement

The intent of the iPad program at MacKillop Catholic College is to provide tools and resources for today’s learner. Excellence in education requires that technology is seamlessly integrated throughout the educational program. The individual use of iPads is a way to continue to empower students to maximize their full potential and to prepare them for future study. Effective teaching and learning with iPads integrates technology into the curriculum at any time and any place.

Guidelines

In exceptional circumstances and at the discretion of the Principal, the College may decide to lend an iPad to a student. Families will be required to complete and sign an acceptable use agreement, comply with all MacKillop Catholic College and Tasmanian Catholic Education Office policies and procedures, and pay a $50 refundable bond.
MacKillop Catholic College

Use of College provided iPad Agreement –

__________________          ______
Student name                                          Home Room

This agreement contains details of the borrowing arrangement. Students and Parents/Guardians are asked to read and in signing this agreement they acknowledge acceptance of the terms by which this technology is to be used.

**Student must:**
Keep the iPad in the College provided protective case.

Some uses of ICT are considered unacceptable:

- Legal installation or transmission of copyrighted materials;
- Any action that violates existing College and/or TCEC policy or public Law;
- Engage in illegal activities;
- Any attempt to “jail break” the iPad is in direct breach of this Agreement;
- Compromising of Network security by installing or using software intended for College based educational purposes which is not licensed or approved by the College;
- Taking or distributing photos, sound or video recordings of people, including background figures and voices, without their permission;
- Access inappropriate material that is:
  - profane or obscene (pornography);
  - advocates illegal acts; and
  - advocates violence or discrimination towards other people.

Families will be required to pay a bond of $50.00 before the iPad will be lent. The bond will be fully refunded once the iPad has been returned to the eLearning Coordinator as long as it is in the same condition as at the time it was borrowed.

**Students must:**
- disclose to their Home Room teacher or Year Level Co-ordinator any messages they receive that are inappropriate or disturb them;
- notify their Year Level Co-ordinator if they identify a possible security problem.

Whilst attached to the network, the College will filter and monitor email, web traffic and content accessed by students to ensure appropriate usage. Any breach will be recorded.

Any fault, damage or loss of an iPad is to be reported immediately to the eLearning Coordinator. **Note:** Warranty does not cover physical damage to the device. The student will be required to complete a report detailing the circumstances around any damage or loss of the device.
Students must ensure the safety of their iPad at all times. They must:

- leave their assigned iPad secured in their lockers, secured by an appropriate lock, when not using it in class;
- always protect their iPad with an appropriate cover;
- not leave their school bags unattended when they are transporting the iPad to and from the College;
- leave their iPad secured in their locker whilst off campus (school excursions, sports activities, etc);
- not swap their iPad with another student or any other person. Parents will be responsible for the full payment of the device should the iPad be lost or damaged. If an iPad has been stolen or lost, parents/guardians must file a police report and bring a copy of the report to the College;
- not leave their iPad in unsupervised areas. Unsupervised areas include, but are not limited to, the College grounds and campus, computer lab, library, unlocked classrooms, toilets and hallways. Any iPad left in these areas is in danger of being stolen. If an iPad is found in an unsupervised area, it will be taken to the College Office;
- not leave their iPad in an unsecured motor vehicle, and
- not use their iPad in an unsafe or dangerous manner.

If a student is withdrawn or graduates from the College the family will be responsible for returning the iPad to the e-Learning Coordinator.

This Agreement is to be signed and then submitted on or before the day that the iPad is collected from the College. Your son/daughter will not have access to an iPad until this Agreement has been signed and submitted.

By signing this Agreement, I acknowledge that I have sighted and understood the requirements of the MacKillop Catholic College iPad Use Policy.

Please sign this copy of the Agreement and return it to the College.
STUDENT:
I understand and will abide by the terms and conditions specified in this *iPad Use Agreement*. I further understand that any breach of the Agreement may constitute a criminal offence. Should I commit any breach, my access privileges may be suspended and disciplinary and/or legal action may be taken.

Student full name: ______________________

Signature: ______________________ Date: ______________________

PARENT/GUARDIAN:
As the Parent/Guardian of the student listed above, I have read and understand my/our responsibility in the College granting my child access to an iPad via the College’s *iPad Use Agreement*. I understand that the iPad is primarily for use of the student for educational purposes. I support the College measures in ensuring the safe and appropriate use of this technology.

Parent/Guardian (1) full name: ______________________

Signature: ______________________ Date: ______________________

Parent/Guardian (2) full name: ______________________

Signature: ______________________ Date: ______________________